

1. Licensing

- **EVERY COACH** is required to hold a valid coaching pass licensed through Wisconsin Youth Soccer.

Age levels	License	
U10 - lower	Y1	Classic
U11 - Older	E	Classic, Select
U12 – U14	E	State League
U15 - Older	D	State league

- Acquiring a license may require an overnight stay (if greater than 90 miles away); usually Fri night - Sun. If so, MCU will pay \$90 a night for this weekend. MCU will also pay class registration fees. All payments and fees must be requested via MCU website "contact us" or coaches coordinator **prior to attending**.

2. Practice

- Session is based on level coaching and/or license held

.75 - 1 hour	U10 - Lower	Y1
1 - 1.5 hour	U11 - U12	E
1.5 - 2 hours	U13 - Older	E/D

- Must have a minimum of 3 days playing soccer a week.

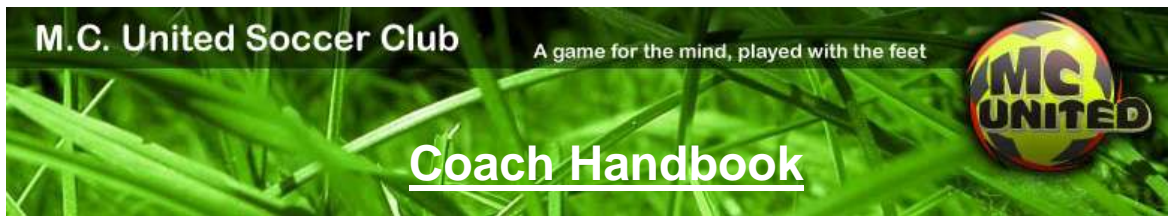
3. Playing Time

- U10 Level:
  1. All players have EQUAL playing time
  2. Focus on sportsmanship NOT game score
  3. Emphasis on fundamentals
- Select Teams
  1. Playing time at least 50%: based on Technical Ability – Attendance (practice & games) – Attitude
- Classic Teams
  1. All players have equal playing time; exceptions being Attendance – Sportsmanship

4. Stipend/Travel Expense

- Based on age level of team; NO license NO stipend; Head coach ONLY
- Season(s): full stipend is paid for coaching spring/summer season; coaching fall or winter is not included.
- Travel expense: **NON** Parent coach will receive a travel expense payment of \$90 per tournament (tournament location must be 90 miles or farther from Wausau). Tournament confirmation must be submitted to receive reimbursement and qualify for distance.
- Coach will be compensated for coaching multiple teams.
- Stipend will be sent out at seasons end, July 31<sup>st</sup>, and/or when all club equipment has been returned.
- Full stipend or travel expense is **not guaranteed**; payment is based on yearly budget of club.
- Any violations of coaches' code of conduct could result in denial of full/partial payment of stipend. All payment denials will be discussed and voted on by MCU board members.

Age Level	U10 & Rookie	U11 & U12	U13 & Older
Yearly budget	\$	\$	\$



## 5. Season Length

- Starts: Aug 1<sup>st</sup> - Ends: July 31<sup>st</sup>
- MCU Calendar: Fall: Aug – Oct.; Winter: Nov. – Feb.; Spring/Summer: Mar. – July
- Fall and winter season is optional.

## 6. CWSL Game Reporting

- Coach/Manager must report all league game scores. All game scores must be entered through CWSL website; click on "Reporting" tab and follow the instructions.
- CWSL interprets game score as a completed game. Every game not completed gets a fine of **\$150**, this is paid by MCU.
- If a game needs to be rescheduled, Coach must make a serious effort to reschedule. Document all communication with opposing team(s) when trying to reschedule game(s).
- If coach does not make an effort to reschedule, they could pay the \$150 fine. If this situation does occur it will be voted on by MCU board members.

## 7. Guest player Classic & Select

- See CWSL rules on website for details.
- If your team qualifies for guest player(s) under CWSL rules, then MCU club rules apply;

### What player qualifies for guest play under **MCU rules**?

1. SAME age level or 1 age UP; Classic and Select (State cannot play CWSL)
2. Coed team can ask female; Female team cannot ask Male; Female registered on coed team can guest play on another female team.
3. Must contact guest player coach for availability and player card.
4. NO 2 year up guest play U13 and down.
5. No player can play down an age group. Ex: U13 to U12.

**NO** Examples: U10 up U12; U11 up U13; U12 up 14; U13 up U15;

**YES** Examples: U14 up U16; U15 up U17; U16 up U18

### Tournament Guest Play

- See tournament rules for details; if state league player guest playing on Select/Classic, must contact tournament director for approval.
- MCU 2 year up rules apply for tournaments

## 8. Disciplinary Action

See "Coaches Code of Conduct"

- 1) Any written complaint, email or letter, to coach's coordinator or MCU website will be reviewed by coach's coordinator and MCU board members. After review, it will be determined if the complaint violates the "coaches code of conduct" policy of MCU.
- 2) If a valid violation has occurred; a "3 strike" policy will be enforced. Violation does not have to be the same to qualify as a 2<sup>nd</sup> strike.
  - A. 1<sup>st</sup> strike; a verbal warning
  - B. 2<sup>nd</sup> strike; a verbal warning accompanied by an email or letter notifying coach of violation; 25% loss of stipend
  - C. 3<sup>rd</sup> strike; removal as coach of current team; 50% loss of stipend
- 3) If coach receives 2<sup>nd</sup> or 3<sup>rd</sup> strike and wants to continue, they must reapply the following season.
- 4) Stipend is affected by strikes.
- 5) All written complaints will remain anonymous.
- 6) If a coach receives a yellow card during league or tournament play; a one game suspension will be enforced by MCU for league play and/or tournament.
  - A. Receiving a yellow card means an automatic 2<sup>nd</sup> strike violation.



## Coach Handbook

### 9. Collection

- See MCU "Managers checklist #4 Collection" for procedure
  - Coach/Manager must collect and pay for all tournaments your team plays in.
  - If a player(s) does not pay, MCU will pay Coach/Manager any "short payments". All requested short payments from coach/manager must be supported by documentation via email to coaches' coordinator or presented to board members at a monthly meeting.

### 10. Tenure

- A coach for MCU is not locked into any team for any certain time period.
- MCU may, at end of season, evaluate coach and reassign to another team or add an assistant to current team. A new environment or assistance may be necessary for soccer growth and education.

### 11. Team Communication

- At first team meeting a coach must communicate in detail their philosophy, style, goal(s) & logistics to all players/parents for the upcoming season.
  - What goal(s) have you set for team this season?
  - Ask parent/player what are their expectations.
  - How do you plan on handling an "unhappy parent"?
  - Logistics: practice, where, when, what time; game schedules
  - Tournaments: be prepared to pick, then collect (see #9). A list of all sanctioned tournaments is located at <http://ssl.hammerhead.net/wisconsin/Tournaments.asp>
- ✚ If an "unhappy parent" contacts MCU you will be notified with the details. Names will not be given.

### 12. Manager

- Every coach is strongly encouraged to have a team manager. Coach can recruit or ask MCU.